

Curriculum Vitae

Name Philip Antony Taylor
Address 123 Wellington St, Freemans Bay, Auckland.
DOB 17th August 1982
Tel 021 644 710
e-mail philip_a_taylor@yahoo.co.uk
web-site www.philtaylorprofile.com

KEY Skills and achievements

Gained a comprehensive knowledge of the commercial and residential industry with office blocks, retail parks, industrial units and student accommodation up to 700 tonnes.

Experienced in the detailing of fabrication and erection drawings for steel framed structures, performed tasks efficiently in compliance with UK and NZ building regulations and codes of practice.

Achieved an invaluable knowledge of StruCAD software providing technical support to customers in UK and abroad and working closely with support teams in AceCad offices worldwide.

Completed project development lifecycles from site survey; utilised a methodical approach to all stages of draughting work, multi-tasked and rolled out products to strict time schedules.

Displayed strong interpersonal abilities up to head draughtsman, used effective oral abilities to keep clients and design teams updated, trained personnel, maintained great relationships with clients to gain repeat business opportunities.

Career History

April 2008 – Present

Head Draughtsman

Global Engineering, Auckland, NZ

- Gained the role with extra responsibility as Head Draughtsman.
- Suggested key ideas to streamline production and implemented Quality Assurance documentation.
- Performed site surveys, dealt with contractual issues and helped produce prices for tender.
- Lead jobs, liaising with workshop team, site workers, engineers, architects, main contractors and clients to ensure projects are completed to a high standard and delivered on time.

October 2007 – April 2008

Draughtsman

Cadtec Draughting, Auckland, NZ

- Accomplished at producing 3D models plus fabrication and erection drawings with relevant reports and documents.

March 2006 – March 2007
StruCAD Support Engineer

AceCad Software, Derby, UK

- Part of a support team to provide regular information on the latest product updates and enhancements to many customers, enabling them to retain maximum productivity.
- Handling customer queries via phone and e-mail providing on the spot advice and solutions.
- Testing and reproducing customer problems and relaying the information to the development team.
- Customisation of client installations.

January 2001 – March 2006

Draughtsman / AutoCAD Operator

Robinson Construction, Derby, UK

- Promoted to 3D Structural Detailer producing fabrication drawings with StruCAD.
- Completed General Arrangement drawings for two years using AutoCAD.
- Awarded a HNC Civil Engineering following a four-year modern apprenticeship.
- On my initiative, granted in-house training comprising of two months on the workshop floor, two months on-site and one month in the contracts department.

Technical Skills and Training

- HNC Civil Engineering.
- StruCAD Training Course.
- MultiSTEEL 2D on AutoCAD 2002 Training Course.

IT Skills

- MS Office – Word, Excel, Outlook.

Education

- Burton Technical College, Staffordshire, UK
- St Benedict Roman Catholic School, Derbyshire, UK

Personal Details

Nationality British with NZ full driving licence.

Interests Running, Cycling, Spearfishing, Kayaking, and Scuba diving.

References Available upon request.